

Young People's Supported Accommodation Services **Progress Review Process**

This review process should be adopted for all young people in YPSA services. The YPSA worker should conduct a review involving the young person and other professionals supporting the young person, at least every 3 months to measure progress and outcomes achieved. The focus for the upcoming support work and move on plans will be informed by these discussions and documented within the support plan.

YPSA non-emergency referral form to be completed with a young person for access to YPSA services. Where a young person accesses YPSA services under an emergency placement, then the non-emergency referral form will need completing for a general bed in YPSA services if they are unable to exit YPSA services.



Every 3 months, the YPSA worker should schedule a review meeting with the young person so that together they can measure progress and the outcomes achieved against the areas identified at the point of referral. Other professionals may be invited to the meeting or to input into the review process. The young person should complete the outcome review tool (which is uploaded to young person's casefile) every 3 months with the YPSA worker to provide a quantitative measurement for the various life domains which can be used to support with measuring progress and the development of onward plans.



The YPSA review record meeting form should be completed as a record of the meeting and a copy of this document should be shared with the young person and professionals working with the young person. This document should be saved on the casefile for the young person and can be referred to as part of the care/ pathway plan process as applicable.



If a young person is nearing 17.5 years and they are in OCC in-house YPSA services for 16/ 17 year olds, then onward accommodation will be discussed as part of the review process and an action plan developed accordingly to ensure that suitable accommodation is in place for when the young person turns 18 years (see 17.5 years process document for further details).